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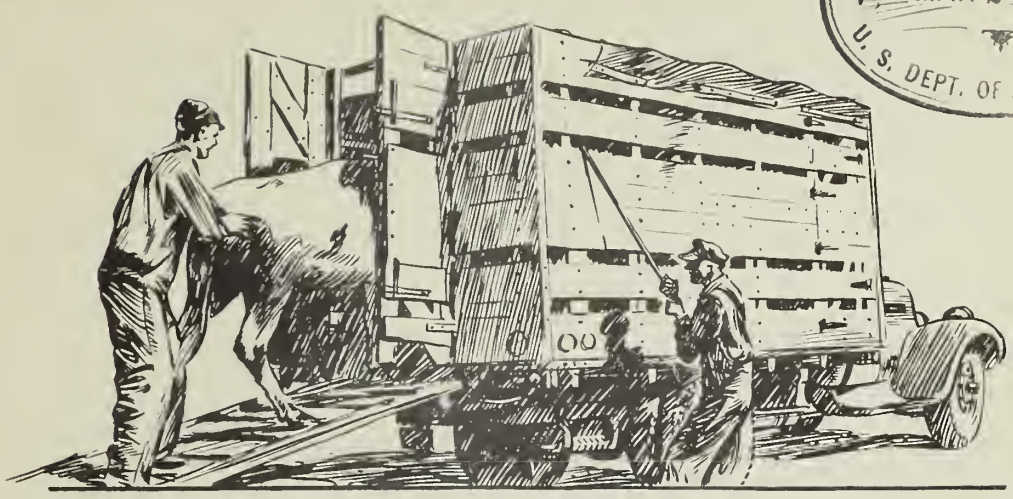

How to Organize

FARMERS' TRANSPORTATION AND ASSEMBLING ASSOCIATIONS

BY L. B. MANN

COOPERATIVE RESEARCH AND SERVICE DIVISION
FARM CREDIT ADMINISTRATION
UNITED STATES DEPARTMENT OF AGRICULTURE WASHINGTON, D. C.

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Cooperative Research and Service Division

FARM CREDIT ADMINISTRATION

UNITED STATES DEPARTMENT OF AGRICULTURE

WASHINGTON, D. C.

HOW TO ORGANIZE FARMERS' TRANSPORTATION AND ASSEMBLING ASSOCIATIONS

By L. B. Mann
Senior Agricultural Economist

Recent forecasts of the traffic which must be carried by motor trucks during 1942 and succeeding years, made by the Office of Defense Transportation, indicate that unless immediate action is taken to conserve and to use such equipment effectively, the movement of essential military traffic and foodstuffs may be impeded.

For the 2-year period, 1942 and 1943, it is estimated that only 150,000 new trucks will be available for all purposes, compared with 700,000 new trucks sold in 1941. The normal rate of depletion removes approximately 420,000 motor trucks from service each year. Indications are that less than 1/3 of the number of truck tires purchased by consumers in 1941 will be available in 1942. Thus there will be a further decrease in the number of trucks in service, because of shortages of new tires and materials for retreading old tires. This is stressed by the Office of Defense Transportation in its explanatory statement accompanying general ODT orders No. 3, 4, and 5. Conservation of gas is also a factor in Eastern Coast States which depend upon tankers for delivery.

All of these factors point toward a "tight" transportation situation and emphasize the need for cooperation in a conservation program.

Coupled with this tight transportation situation in 1942, shipments of foodstuffs and war goods promise to be much larger than normal. Livestock marketings alone are expected to be 11 percent higher than last year and will probably exceed all previous records. Similar or even larger increases in shipments of many other agricultural products are anticipated.

The problem, therefore, is to find ways to transport a larger volume of products in a smaller number of trucks. The solution of the problem, as far as agriculture is concerned, is indicated by surveys made by State and Federal agencies which show that there is a great deal of unnecessary duplication and inefficiency in assembling and transporting agricultural commodities, as well as in hauling farm

Note: Acknowledgment is made of the assistance of L. S. Hulbert, Office of Solicitor, Farm Credit Division, and Elias Marks, Assistant Attorney, in drafting the organization forms contained in this circular.

supplies from distributing centers to farms. In some counties in midwestern States, as many as 200 trucks were found to be hauling livestock in one county. Such duplication of transportation facilities should be eliminated at the earliest possible time.

Present Emergency Calls for Cooperative Action

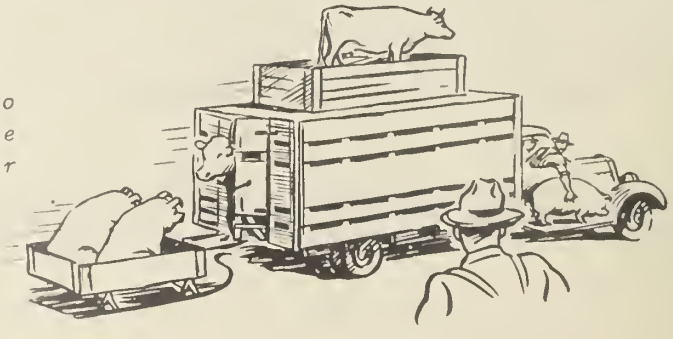
As a wartime conservation measure, an Executive Order of December 16, 1941, created the Office of Defense Transportation to regulate all transportation facilities and operations. Regional offices have been set up in each State to carry out this program.

Wherever feasible, ODT desires to conserve trucks and rubber in transporting agricultural products through voluntary cooperation on the part of farmers and transportation agencies. If satisfactory results can be obtained in this way, it is obvious that mandatory regulations will not be necessary.

One of the most practical means of conserving tires and trucks is for farmers to join with their neighbors in organizing local transportation pools or associations to assemble and haul livestock and other farm products to market, and to bring back farm supplies. Savings in equipment will result from: (1) loading trucks to capacity; (2) cutting out duplicating routes; and (3) utilizing empty trucks for back hauls. As far as possible, facilities of existing transportation agencies should be utilized.

In the field of livestock assembling and transporting, local cooperative trucking organizations have proven their worth over a period of years. In Minnesota, Wisconsin, North Dakota, and Ohio approximately 500 local livestock trucking associations are now in operation. While some of these associations own their own trucks many of them lease equipment or contract for services with established truckers. These local associations have demonstrated that in communities where they have become well established the number of trucks and truckers has been reduced substantially, average weight loads of stock hauled to market have been increased, and costs of transporting livestock have been lowered. Reductions of as much as 40 percent in the number of truckers transporting livestock have been reported in some communities.

Ways have to be found to transport a larger volume of products in a smaller number of trucks.



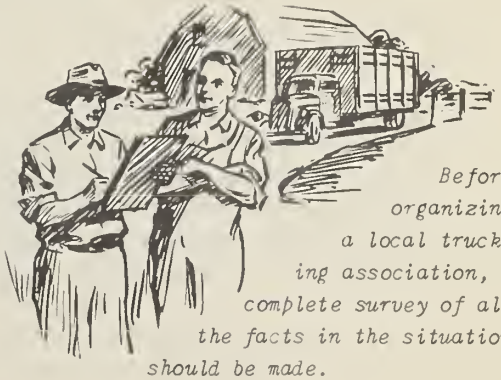
To assist producers in forming trucking associations, the Cooperative Research and Service Division of the Farm Credit Administration has prepared this report, which contains suggestions as to organization procedure and proposed organization forms. While these forms were drawn up specifically for livestock trucking associations, they can, with some slight modifications, also be used for other types of transportation associations. County agents, vocational teachers, extension workers, local war boards, and others who are assisting groups of farmers and truckmen to perfect local transportation associations may also find this report helpful.

SUGGESTED ORGANIZATION PROCEDURE

Before organizing a local trucking association, a survey should be made by a representative group of interested farmers to find out if such a service is needed and if the potential tonnage is large enough to make it worthwhile. Whenever possible, the services of the county agents, State extension men, vocational teachers, or representatives of the State department of agriculture should be utilized in making this preliminary survey and in developing plans for organization.

The survey should include an inventory of trucks in the community with operators' names, addresses, and territory served by each driver; number, size, and condition of trucks operated; volume of livestock hauled and principal market destinations to which it moves. In areas a considerable distance from market, investigation should be made of the desirability and practicability of using rail service for longer hauls after picking up and assembling the livestock by truck. Groups of producers should be contacted in order to obtain their views as to listing livestock ahead of the date of shipment, pooling of shipments, and systematic and efficient routing of trucks. Information should also be obtained regarding the kind and quantity of farm supplies which are trucked into the community, and which might possibly be hauled by an association. In States where county transportation committees have been set up, these groups may cooperate in such surveys.

If, after analyzing the information assembled, prospects appear favorable for a successful local association, a meeting of all interested farmers should be called. At this meeting it should be decided how the proposed association will operate: whether it will (1) purchase a new or used truck or trucks; (2) lease a truck or trucks and employ the owner or some other person as operator; or (3) contract with an established trucking concern for service.



Before organizing a local trucking association, a complete survey of all the facts in the situation should be made.

It is important to determine the method of operation before the

association is organized in order to determine the amount of capital necessary. If trucks are to be purchased, membership fees should be high enough to raise a sufficient amount of money to make a satisfactory down payment, or enough capital stock should be sold to make it possible to buy the needed equipment. If trucks are to be leased or contracted for from an established trucking concern, only a comparatively small amount of capital may be needed at the outset.

If sufficient interest is shown at this meeting, a committee or committees should be appointed to attend to the details of organizing the association.

Duties of Committees

The organization committee should have general charge of organizing the association and should be responsible for having the following organization papers prepared:

1. Organization agreement.
2. Articles of incorporation.
3. Bylaws.
4. Membership certificate.
5. Miscellaneous forms such as waivers of notice and minutes of first meetings of members and directors.

Inasmuch as one object of the organization agreement is to find out if a cooperative trucking association is needed, this agreement should be drafted first.

If the organization committee is able to obtain enough signatures to the organization agreement to insure sufficient volume of business to justify starting the association, steps should be taken to have the other organization papers prepared. In this connection it should be pointed out that articles of incorporation must conform strictly to the statutes of the State in which the association is incorporated. Suggested organization forms are presented on pages 10 to 22.

Generally speaking, incorporation limits the liability of each member to the amount of his subscribed or paid-in capital. Incorporation permits the association to conduct business in its own name, separate and distinct from the farmers who are its members and owners.

In most States, the persons who are to act as incorporators of an association, under an agricultural cooperative act, must be agricultural producers, and nearly all such acts provide that the names and addresses of the first board of directors must appear in the articles of incorporation. Usually some or all the incorporators are also named as members of the first board of directors.

Following the filing of record of the articles of incorporation, it is in order in most States for the persons named as incorporators

to hold a meeting as charter members of the association to adopt bylaws. Since legal notice of this meeting will not have been sent to these members, each of them should sign a waiver of notice and consent to holding the meeting (see p. 19).

Nearly all the statutes under which cooperative associations are incorporated provide that a majority vote of the members or their written assent is necessary for the adoption of bylaws. The persons named in the articles of incorporation as incorporators are generally regarded as members of the association on the filing of the articles of incorporation, while further action is usually required to make other persons members. For convenience in organizing cooperative associations the charter members usually adopt the original bylaws (see bylaws, pp. 14 to 18).

Provision is made to have each incorporator sign the bylaws for the purpose of assenting thereto at the meeting held for this purpose. A form of minutes for this meeting will be found on page 19.

After the bylaws have been adopted, the board of directors named in the articles of incorporation should hold a meeting. This meeting is usually held in pursuance of a waiver of notice of meeting (see p. 20). Among other things which should be acted upon by the board of directors at this meeting (suggested minutes of which appear on p. 20) are the following:

1. Election of officers specified in the bylaws.

2. Description of specific powers and duties which the board of directors desire to delegate to the executive committee during the period when directors are not in session.

3. Instructions to the president and secretary to have certificates of membership prepared and issued.

4. Authorization of the president and the secretary to have copies of the articles of incorporation and bylaws printed and distributed to members.

5. Acceptance of applications for membership.

6. Authorization should be conferred on the president and secretary on behalf of the association to take such action as is necessary to purchase or lease a truck or trucks, or to enter into contracts with established truckers for the furnishing of trucking service, to provide for the laying out of trucking routes and the adoption of trucking schedules, to prescribe or advise what the trucking rates and charges shall be, and to obtain such insurance as may be deemed advisable.

7. Selection of a depositary bank.

8. Designation of officers or employees who are authorized to sign checks.

9. Arrangements for bonding of officers and employees in accordance with the bylaws.

10. Instructions to secretary to obtain a corporate seal as provided in the bylaws.

11. Transaction of any other business relating to such matters as employment of a manager and other employees.

Forms Used in Organization

The forms presented on pages 10 to 22 of this report have been prepared to provide primarily for organizing a local association with a membership of agricultural producers. However, the forms are so drawn as to provide also for organizations which include in their membership cooperative associations of producers, as well as individual producers.

An organization agreement, however, is not indispensable in forming a cooperative association. This is particularly true in the case of a local association operating in a small area. In most cases, however, it will be found helpful to use an agreement of this kind, particularly since it includes an application for membership or may include a subscription to the capital stock of the association.

The articles of incorporation and bylaws provide for an association organized on a nonstock basis with membership restricted to producers of agricultural products and to cooperative associations which so restrict their membership.

As a rule such local associations require but limited capital, particularly when trucking equipment is to be leased or contracted. Under some circumstances, however, it may be desirable to provide for the raising of considerable funds. In such cases it may be deemed advantageous to organize the association on a capital stock basis. Any competent attorney can revise these forms to this basis.

SUGGESTED METHODS FOR OPERATION

After the association has been formed, the next step is to decide upon the operating methods and policies to be followed. It is assumed, of course, that prior to completing the organization some definite decisions have been reached as to the general set-up.

As has been said, the principal methods followed by established local associations which utilize trucks for transportation are:

1. Ownership and operation of trucks by the association.

2. Leasing the truck equipment by the association from private operators and employment of drivers.

3. Contracting with private operators for trucking service.

If the association is financially able to do so and has a sufficient volume of tonnage to keep the trucks busy, the outright ownership and operation of trucks by the association has proven most satisfactory. (See p. 23 for form of contract.)

When funds are not available or when the association does not desire to assume the responsibility of operating trucks, it may be found practicable to lease equipment. (See p. 24.)

Another method followed is to contract with private operators for hauling service. In this connection it should be clearly understood that where an association, operating in interstate commerce, simply contracts for hauling service, the truck operator - not the association - is considered to be in the trucking business. Under this arrangement the trucker is subject to regulation as a contract or common carrier under the Federal Motor Carrier Act of 1935. If an association desires to be eligible for the limited exemption provided for in that Act, the association should be the actual operator of the trucks and the driver will be an employee of the association subject to its orders and directions.

Three types of contracts for use with independent truckers are presented on pages 25 to 29. Contract forms A and B are used by associations that perform both a local assembly and long haul shipment service by truck, while form C is used only for local truck assembly in connection with long haul rail shipments.

Duties of Manager

Regardless of the method of operation followed most associations employ the trucker to act as their manager. In some cases a local secretary is employed in addition to the trucker to keep the necessary office records.

The duties of the manager include routing of trucks, marking of stock for ownership, loading, transporting, and delivering of livestock to market in good condition. Some associations require the manager to sort and grade livestock at concentration points before shipment. The manager is also expected to be informed as to livestock values and market conditions. In some cases the manager prorates the returns and issues account sales and checks to individual patrons, but in most instances this work is done by the sales agency or the packer at the market.

Many associations carry their own insurance to cover losses of livestock in transit while others carry commercial insurance. The usual

insurance charge made by associations is 2 to 3 cents per 100 pounds. In many cases this charge is included, together with hauling and other expenses, in a flat rate from farm to market.

In operating a transportation service it is highly important that care be taken to reduce mistakes in marking, loading and delivery to a minimum. One of the best ways to eliminate errors and mix-ups in shipping livestock is through the use of a bill of lading which clearly describes the animals in each load, including ownership and instructions to the stock yard company and sales agencies in rendering account sales and checks.

A form of motor truck bill of lading which includes the essential information needed for shipping and handling appears on page 30.

Back Haul Shipments

In addition to conserving trucking equipment in hauling farm produce to market, these same trucks should be used wherever possible for back hauls of farm supplies and implements from distributing centers to local communities. At many markets but little use has been made of livestock trucks for such back hauls because of a lack of organized effort on the part of truckers and also because of various State regulations which restrict the hauling of many manufactured products by such truck operators. As such restrictions are reduced or eliminated, a much larger volume of back hauls may be handled by these agricultural trucks, thus resulting in substantial savings in rubber, gasoline and labor.

One of the most practical means by which maximum back hauls can be developed is through an organization of truck operators at a market. By means of such an association a central dispatching office can be established through which all orders for out-bound trucking service will clear. Such an association, working closely with other transportation agencies, stockyard companies, feed mills, fertilizer plants, implement manufacturers and others at the distributing center - and with merchants, dealers, and farmers at local points - can do much to organize and coordinate hauling.

At a few large markets such a program has been put into operation. Orders for farm supplies and other goods are concentrated at a central warehouse. In some instances the manufacturers or distributors deliver their goods direct to this warehouse, while in other cases a local pick-up service for assembling these orders is furnished by the central warehouse association.

Under this plan a trucker, after delivering a load of livestock or other farm produce to the market, checks before returning home with the central dispatching depot - usually located at the warehouse - to find if there is a back haul available. Such a plan is desirable - and it is absolutely necessary if the maximum saving in transportation equipment is to be effected.

The present emergency calls for cooperative action on the part of farmers, truckers, market interests and distributors. Farmers working together in organized groups can be of inestimable value in helping to put the program into operation. The objectives are to conserve vital transportation equipment and reduce costs by means of eliminating duplicating transportation and marketing machinery.

The Office of Defense Transportation has been given broad and comprehensive powers to conserve transportation facilities. It has issued orders and will undoubtedly from time to time issue additional orders with respect to truck transportation of livestock and other commodities from farms and of supplies back to country points. The manager and the officers of trucking associations, as well as independent truck operators, should acquaint themselves with these orders and should carefully observe all of them.

SUGGESTED ORGANIZATION FORMS

The forms in the following pages are based largely upon information and suggestions obtained from livestock associations which have been successfully operating in the truck transportation field for a period of years.

These forms are general in character and should be altered to meet the requirements of the State statute under which the association is to be organized, as well as to serve the needs and manner of operation of the association. They may also be altered to cover commodities other than livestock. It is recommended that an attorney be consulted in drafting the various forms to meet local needs and the legal requirements of the State in which the association is to be incorporated.

To make our tires last longer, trucks hauling farm products to market should bring supplies back to the farms.

ORGANIZATION AGREEMENT

for a trucking association at_____

We, the undersigned, all of whom are residents of the State of_____, engaged in the production of livestock and other agricultural products, together with signers of other agreements identical herewith, to promote, foster, and encourage the efficient trucking of livestock and other agricultural products and farm supplies, equipment, and machinery cooperatively, propose to organize a cooperative trucking association at_____,_____, without capital stock under the laws of the State of_____.

The undersigned, each for himself and collectively for the express benefit of and for the association to be organized and in consideration of the premises and of the subscriptions of others to agreements identical herewith, hereby covenant and agree with each other as follows:

(1) The association shall be organized with suitable articles of incorporation and bylaws, under the guidance of an organization committee, consisting of the following persons:

NAME	ADDRESS
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

If any member or members of this committee shall resign or be unable to act, the remainder of the committee may elect a successor to fill any such vacancy or the committee may increase its membership if deemed necessary.

(2) The organization committee shall keep a full, true and detailed account of all receipts and of all expenditures of every kind and shall have such accounts audited and render a written report thereof to the board of directors of the association, when organized, and shall thereupon turn over to the association any balance remaining in its hands free of obligation. If it is not so organized, such balance shall be prorated among those who contributed thereto.

(3) The undersigned hereby apply for membership in the association and each of them agrees to pay the membership fee hereafter set after his name.

(4) If, on or before_____, 19____, the membership fees payable by bona fide applicants for membership in the association shall equal the sum of $_____, and the number of head of livestock marketed by them on the average annually shall amount to at least_____, the organization committee shall forthwith proceed to file the articles of incorporation and to have the organization of the association completed subject, however, to the foregoing conditions only; the undersigned agree that their signatures hereto are irrevocable and they so agree in order to induce others to sign this or similar agreements for their mutual benefit.

(5) Acceptance of this agreement by the association shall be deemed conclusive upon the mailing of notice to that effect to the undersigned, at their respective addresses listed hereon, and such notice shall be conclusively established by the affidavit of the secretary of the association. Upon receipt of such notice, the undersigned shall promptly tender to the association their membership fees.

(6) The undersigned represent that the average number of head of livestock marketed annually by each of them for the past_____years is set opposite their respective names, and that if the association is organized that they expect to have their livestock transported to market by the association and to have other agricultural products and farm supplies, equipment, and machinery transported for them by the association.

IN WITNESS WHEREOF, we have hereunto set our hands as of this_____ day of_____, 19____.

SIGNATURE	ADDRESS	MEMBERSHIP CERTIFICATE FEES	LIVESTOCK VOLUME 3 YEAR AVERAGE

ARTICLES OF INCORPORATION

of

_____Cooperative 2/ Association

We, the undersigned, all of whom are residents and citizens of the State of_____, engaged in the production of agricultural products, do hereby voluntarily associate ourselves together for the purpose of forming a cooperative association, without capital stock, under the provisions of the _____Cooperative Marketing Act of the State of_____.

Article I

The name of the Association shall be the_____ Association.

Article II 3/

The association is formed for the following purposes:

To transport, acquire, handle and/or market for its members, livestock, the products of livestock, and all other agricultural products; to engage in

2/ *It is recommended that wherever permitted, the word "Cooperative" should appear in the name of the association.*

3/ *Under some State statutes if an association is to do business with nonmembers provision therefor must be made in the articles of incorporation.*

any activity in connection therewith or incidental thereto; to transport, purchase and sell, rent, lease or hire to or for its members, supplies, commodities of any character, tools, machinery, motor vehicles, and/or equipment, all of which may be done on any cooperative basis that may be agreed upon.

Article III

The Association shall have and may exercise all powers, privileges, and rights conferred on ordinary corporations and cooperative associations by the laws of this State, and all powers and rights incidental or conducive to carrying out the purposes for which the Association is formed, except such as are inconsistent with the express provisions of the Act under which this Association is incorporated and to do any such thing anywhere.

Article IV

The Association shall have its principal place of business in the City of_____, County of_____, State of_____.

Article V

The term for which this Association shall exist is_____years from and after the date of its incorporation. 4/

Article VI

The number of directors of this Association shall be_____. 5/ Of the first elected board of directors,_____ shall be elected for one year;_____ for two years; and_____for three years; and thereafter all directors shall be elected for three years. 6/ The names and addresses of those who are to serve as incorporating directors until the first annual meeting of the members or until their successors are elected and qualified are:

NAME	ADDRESS

4/ If the Act under which an association is to be incorporated permits of perpetual existence, this article may read "This Association shall have perpetual existence."

5/ If the statute under which an association is to be incorporated will permit, it is preferable to state in the articles of incorporation only the minimum number of directors that the association will have, providing in the bylaws, which may be more easily amended, for the actual number.

6/ If desired, directors may be elected annually for a term of one year.

Article VII

The Association shall not have any capital stock, but shall admit applicants to membership in the Association upon such uniform conditions as may be prescribed by the board of directors of the Association, or in its bylaws. The Association shall be operated on a cooperative basis for the mutual benefit of its members as producers, and only producers of agricultural products who shall patronize the Association may be admitted to membership.

The voting power of the members of the Association shall be equal, and each member shall have one vote only.

The property rights and interests of each member in the Association shall be unequal; and shall be determined and fixed in the proportion that the patronage of each member shall bear to the total patronage of all the members with the Association. New members admitted to membership shall be entitled to share in the property of the Association in accordance with the foregoing general rule.

In testimony whereof we have hereunto set our hands this_____day of _____, 194___.

_____

_____

_____

_____

_____

State of_____)
) ss.
County of_____)

7/ Before me, a notary public, within and for said county and State, on this_____day of_____, 19_____, personally appeared _____, known to me to be one of the identical persons who executed the within and foregoing instrument, and he acknowledged to me that he had executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Witness my hand and official seal the day and year above set forth.

_____
Notary public in and for the
County of_____,
State of_____.

My commission expires_____.

7/ *The required number of incorporators should acknowledge and the acknowledgment form must be changed to conform to the requirements of the state of incorporation.*

BYLAWS 8/

of

_____Cooperative Association

of_____,_____

Article I - Purposes and Powers

Section 1. The purposes for which this association is organized are set forth in the articles of incorporation.

Article II - Membership

Section 1. Any producer of livestock or other agricultural products and any cooperative marketing association of such producers may become a member upon application, subject to the approval of the board of directors, which application shall be accompanied by a membership fee of_____ Dollars ($_____). Membership in this association is subject to the provisions of these bylaws and such amendments as may hereafter be adopted.

Section 2. Membership in the association shall not be transferable. The board of directors may suspend the rights of a member whenever a member fails for more than twelve (12) consecutive months to do business with the association or whenever an individual member ceases to produce agricultural products or whenever a member violates these bylaws or any contract or agreement which may exist between the member and this association. On action of the board of directors a member whose rights have been suspended may have such rights restored to him. In the event of the death, withdrawal, or expulsion of a member, the board of directors shall within a reasonable time thereafter equitably and conclusively ascertain the amount of such member's interest in the association, if any, which shall be paid to him or his legal representative by the association within one (1) year from such ascertainment.

Section 3. The board of directors shall cause to be issued to all applicants approved for membership appropriate certificates of membership.

Article III - Nonmember Business

Section 1. The association is authorized to do business with nonmembers in an amount which shall not exceed in value the amount of business transacted for or with its members. The business of nonmember patrons shall be handled on the same basis as business handled for the members of the association.

Article IV - Meetings

Section 1. The regular annual meeting of the members of the association shall be held on the_____ in the month of_____ in each year at the principal place of business of the association, unless a

8/ *These bylaws like all the other forms must be carefully checked against the statute of the state under which the association is incorporated and necessary changes made therein.*

different place and hour be designated by the board of directors. If such date falls on a legal holiday, the meeting shall be held on the next succeeding business day.

Section 2. Special meetings of the members shall be held at the same place as the annual meeting or at such other place as may be designated by the board of directors, and may be called at any time on vote of a majority of the board of directors, or upon application of ten (10) percent of the members of the association.

Section 3. The secretary at least ten (10) days before any regular or special meeting of the members of the association shall mail to each member a notice of the time, place, and purposes for which a meeting will be held, provided that if the board of directors so directs a notice of any meeting of the association may be given by publication in a newspaper or newspapers of general circulation in the territory in which the members of the association reside. No business shall be transacted at a special meeting of the association, other than that clearly specified in the notice thereof.

Section 4. Only members of the association in good standing and then eligible to membership shall have a right to vote; and no member shall be entitled to more than one vote upon any question or matter affecting the association or relating to its affairs. Voting by proxy shall not be permitted, but as hereinafter provided votes may be cast in person or by mailed ballot. If the board of directors of the association shall so direct, the secretary shall send to each member at his address as shown on the records of the association, at least ten (10) days before a regular or special meeting, a ballot or ballots containing exact copies of any motions or resolutions which have been approved as to form by the board of directors, to be acted upon at any such meeting, and the board of directors may also direct the secretary to send suitable ballots at least ten (10) days before any such meeting to each member which he may use in voting for directors. Ballots of absent members cast by mail shall be accepted and counted at any such meeting, if signed by the members voting and received by the secretary of the association prior to the meeting, at which the matters covered by the ballots are to be acted upon.

Section 5. At any meeting of the association, a quorum shall consist of the members present in person or voting by mail.

Article V - Order of Business

Section 1. The order of business at the annual meetings of the members shall be as follows:

1. Reading of notice of meeting
2. Roll call of members
3. Reading of unapproved minutes
4. Report of officers and committees
5. Report of manager
6. Unfinished business
7. Election of directors
8. New business
9. Adjournment

Article VI - Officers and Directors

Section 1. The management of this association and the direction of its affairs shall be vested in a board of_____( ) directors to be elected by the members. At the first annual meeting of the association,_____( ) directors shall be elected for a period of_____( ) years, and_____( ) for a period of _____( ) years, and_____( ) for a period of_____( ) years. Thereafter the directors shall be elected at the annual meeting for terms of three (3) years, and shall serve until their successors have been elected and qualified.

Section 2. Within ten (10) days following the annual meeting, the board of directors shall organize by electing a president, a vice president, a treasurer, and a secretary (or a secretary-treasurer) of whom only the president and vice president shall be required to be members of the board of directors.

Section 3. The officers having custody of the association funds shall furnish bonds in such form and amount as may be required by the board of directors, the cost thereof to be borne by the association.

Section 4. A majority of the board of directors shall constitute a quorum.

Section 5. The duties of the officers of this association shall be those that usually pertain to their respective offices or as may be determined by the board of directors. The compensation of the officers, if any, and the amount of the per diem, if any, of directors, shall be fixed annually by the members at a meeting of the association.

Section 6. Any vacancy occurring on the board of directors may be filled by the remaining members of the board. The person so selected shall serve until the next regular or special meeting of the members, at which time the successor shall be regularly elected to fill out the unexpired term.

Section 7. The board of directors shall meet quarterly on the call of the president, or at such other times as may be deemed necessary by the president.

Section 8. The board of directors shall prescribe the methods and rules to be followed by the association, and the manner in which it shall operate. They shall have the accounts of the association audited at least annually.

Article VII - Management

Section 1. The board of directors shall engage a competent manager who, subject to the approval of the board, shall employ, prescribe the duties and fix the compensation of, and dismiss such persons as he may deem advisable in conducting the business of the association. The employees of the association shall furnish such bonds as the board of directors may require, which shall be paid for by the association.

Section 2. The manager shall observe such instructions as may be given by the board of directors with respect to the transportation and handling of livestock and other agricultural products, accounting for the proceeds of sales thereof, and the maintenance of records with respect thereto, and shall also observe the instructions of the board of directors, respecting the transportation, sale and handling of farm supplies and equipment, and concerning any other activities in which the association may engage.

Article VIII - Transportation Rates

Section 1. Transportation rates and charges shall be established large enough to leave a balance on all shipments of livestock handled by the association. The balance that may be left when all expenses on a shipment have been paid shall be credited to the livestock sinking fund, and on all shipments in which the money obtained from said rate is not sufficient to pay the expenses of the shipment the amount lacking shall be taken out of the sinking fund.

Section 2. Any shipper whose livestock has been damaged by injury while in the hands of the association shall receive therefor payment as though the stock had not been injured, but shall be subject to the same ratio of expense. No damages shall be paid for an animal which was not in a healthy condition when received by the manager.

Section 3. All diseased livestock which must for any reason be sold subject to post mortem inspection, excepting livestock received by the manager in a healthy condition and afterwards injured, shall be shipped at the owner's risk, and he shall receive therefor the amount received after all expenses figured pro rata on the shipment have been deducted.

Section 4. Rates shall also be established for the handling and transporting of other farm products, and of farm supplies and equipment.

Article IX - Operation

Section 1. The association may make necessary rules and regulations governing the grading, handling, and shipping of livestock and any other business handled or done by it, and every member by joining the association agrees to and is bound by such rules and regulations.

Section 2. The association shall market the livestock and other products delivered by its members at the best prices obtainable by it under existing market conditions, and shall return to the members the amount received therefor less the freight and other actual marketing expenses as payment in full to the member. The association may contract with terminal cooperative livestock commission associations for the marketing of livestock handled by the association.

Section 3. At the close of each fiscal year the board of directors shall cause all amounts received, accumulated, or set aside for general reserves to be allocated ratably to all patrons, members, and nonmembers alike on a patronage basis. Whenever in a given year the operation of the association results in a net loss, such loss to the extent that general reserves are available shall be charged against the same and they shall thereby be reduced accordingly. The board of directors shall prescribe the basis on which the reserve contributions of patrons, by years, shall be reduced on account of any such loss, so that it will be borne by the patrons on as equitable a basis as the board of directors find practicable. Whenever in the discretion of the board of directors the general reserves are found to be in excess of the amount deemed reasonably necessary for the sound financial operations of the association, such excess shall be applied to paying off ratably, by years, the oldest unexhausted reserve contributions of patrons, and in the event of dissolution, or the winding up of the association in any manner, after the payment of all debts, all unexhausted

reserve contributions shall be retired ratably, without priority as to years, before any liquidation dividends are paid on account of memberships.

Article X - Amendment

Section 1. These bylaws may be amended at any regular or special meeting of the board of directors, due notice having been given to all members of the board of the proposed amendments and of the time and place of the meeting at which such amendments will be considered and voted upon.

We, the undersigned, being all the incorporators and members of the _____Cooperative Association, have at a duly convened meeting adopted the foregoing bylaws as the bylaws of said association; and in witness whereof, we have hereunto subscribed our names this_____day of_____, 19____.

_____

_____

_____

_____

_____

_____

_____

MEMBERSHIP CERTIFICATE

This is to certify that_____is a member of the_____Association, and as such is entitled to the rights and privileges of membership and is likewise bound by and subject to the obligations and conditions pertaining thereto, all as set forth in the articles of incorporation, bylaws and trucking agreement, now or hereafter in effect. Said member has paid a membership fee of $_____.

This certificate and the membership and rights represented hereby are nontransferable.

In witness whereof, the_____Association has caused this certificate to be signed by its duly authorized officers and its corporate seal to be hereto affixed this_____day of_____, 19____.

(Seal)

By_____
President

Attest:

By_____
Secretary

WAIVER OF NOTICE OF FIRST MEETING OF MEMBERS

We, the undersigned, being all the incorporators of the _____ (Name of association), of _____ (Town), _____ (State), constituting all the present members of such associations, hereby waive notice of a meeting of the members and consent to the holding of a meeting of such members at _____ o'clock ___.m., on the _____ day of _____, 19___, at _____ (Place of meeting), in _____ (Town), _____ (State), for the purpose of adopting bylaws for the government of the association and transacting any other business that may properly come before the meeting.

WITNESS our signatures this _____ day of _____, 19____.

_____

_____

_____

_____

_____

MINUTES OF FIRST MEETING OF MEMBERS

The first meeting of the members of _____ (Name of association) was held at _____ o'clock ___.m. on the _____ day of _____, 19_____, at _____ (Place of meeting), in _____ (Town), _____ (State). The chair called for proof of notice of the meeting, whereupon _____ presented a waiver of notice and consent to hold a meeting, signed by all members of the association, which waiver and consent was in the following form:

(Copy waiver of notice and consent to meeting.)

The chair ruled that the meeting was properly called and it was ascertained that all the members of the association were present. The chair reported that the articles of incorporation of the association were filed on the _____ day of _____, 19____, at _____ o'clock in the _____ noon, in the office of the Secretary of State of the State of _____, and presented a copy of the said articles of incorporation which was read and on motion duly made, seconded and carried, was directed to be entered in full in the minute book. A draft of the proposed bylaws for the government of the association was presented by _____ and was read to the meeting and was discussed section by section and as a whole, and was unanimously adopted. Each member affixed his signature to the bylaws and the secretary was instructed to spread the bylaws on the minutes of this meeting.

(Here insert record of any other business that may have been transacted.)

There being no further business to come before the meeting, on motion duly made, seconded, and unanimously adopted, the meeting adjourned.

_____
(Temporary Chairman)

_____
(Temporary Secretary)

WAIVER OF NOTICE OF FIRST MEETING OF DIRECTORS

We, the undersigned, being all the directors of _____ (Name of association), _____ (Town), _____ (State), hereby waive notice of a meeting of the directors and consent to the holding of a meeting of such directors at _____ o'clock ___ .m., on _____, the _____ day of _____, 19___, at _____ (Place of meeting), in _____ (Town), _____ (State), for the purpose of electing officers of the association to serve during the ensuing year and transacting any other business that may properly come before said meeting.

WITNESS our signatures this _____ day of _____, 19___.

_____

_____

_____

_____

_____

MINUTES OF FIRST MEETING OF BOARD OF DIRECTORS

of

_____
(Name of Association)

The first meeting of the board of directors of the _____ (Name of association), _____ (Town), _____ (State), was held at _____ o'clock ___ .m., on _____ (Day), _____, 19___, at _____ (Place of meeting), in _____ (Town), _____ (State).

Upon convening, _____ was elected temporary chairman and _____ temporary secretary of the meeting and each assumed his office.

The chair called for proof of notice of the meeting, whereupon_____ presented a waiver of notice and consent to holding the meeting, signed by all the directors of the association, which waiver and consent was written as follows:

(Copy waiver of notice and consent to holding meeting.)

Upon roll call of the directors of the association, the following answered present: *(Record the names of all directors present.)*

The chair ruled that proper and legal waiver of notice of the meeting had been given and that a quorum was present and announced that the meeting was open for transacting business.

The chair stated that the meeting was called for the purpose of electing officers of the association for the ensuing year and transacting any other business that might properly come before the meeting.

Upon motion duly made and seconded, the following officers were unanimously elected to serve at the discretion of the board until the time of the first regular meeting of the board to be held as soon as practicable following the first annual meeting of the members.

(Record the names of the officers elected and the title of office.)

Following the election of the officers, the president took the chair and the secretary assumed his duties as secretary of the meeting.

Upon motion duly made, seconded, and carried, the following were appointed members of the executive committee, as provided in the bylaws:

(Record names of members so appointed.)

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the executive committee be charged with the following specific powers and duties:

(State here the specific powers and duties which it is desired to delegate during the period when the directors are not in session, subject to the general direction of the board.)

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the president and secretary be and they are hereby authorized to have prepared and to issue certificates of membership in the form submitted to this meeting, which forms read as follows:

(Here insert copies of certificates of membership)

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the president and secretary be and they are hereby authorized to have printed a sufficient number of copies of the articles of incorporation and bylaws, so that a copy thereof may be delivered to each member, and to each person who may later become a member of the association.

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that all applications for membership in the association appearing on the list submitted by the secretary be accepted.

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the_____Bank be selected as a depositary for the funds of the association.

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that all checks drawn upon the_____Bank, for withdrawal of funds of the association on deposit therewith, be signed by the treasurer and countersigned by either the president or the vice president.

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the treasurer is hereby authorized to receive all funds paid into the association, endorse all checks and other media of exchange, and deposit the same to the account of the association in_____Bank.

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the president and secretary be and they are hereby authorized to take such action as is necessary to purchase or lease trucking equipment, to enter into contracts with established truckers for the furnishing of trucking service, to provide for the laying out of trucking routes and the adoption of trucking schedules, and to prescribe such trucking and insurance rates or charges as may be deemed advisable.

Upon motion duly made and seconded, the following resolution was adopted:

RESOLVED, that the executive committee be and it hereby is authorized to determine the amount of the bond or bonds which the bylaws specify shall be required of all officers, agents, and employees charged by the association with responsibility for the custody of any of its funds or negotiable instruments, and to see that the bonds, as required, are executed and presented for the approval of the board of directors.

(Similar resolutions should be adopted, providing for the insurance of the property of the association and for adequate insurance covering other contingencies. Any additional business transacted by the board should also be recorded here.)

There being no further business to come before the meeting, on motion duly made, seconded, and unanimously adopted, the meeting adjourned.

_____
Chairman

_____
Secretary

AGREEMENT WITH EMPLOYEE TRUCKER 9/

THIS AGREEMENT, made and entered into this_____day of_____, 19____, between_____, a_____ corporation, of_____,_____, hereinafter called the "Association," and_____, of_____, _____, hereinafter called the "Employee," WITNESSETH:

1. The Association employs the Employee and agrees to pay him for all services hereunder_____per cent of the gross receipts of the Association from the operation of the truck herein described. Such compensation shall be paid Employee at such time or times as shall be agreed upon by the parties hereto but in no event shall Employee be paid less frequently than once each month.

2. The Employee accepts such employment and agrees:

(a) To manage the transportation activities of the Association and in connection therewith operate a_____ton automobile truck, motor No._____, Serial No._____, in accordance with such instructions as the Association may from time to time issue to him, and to perform such other services as the Association may direct or require of him.

(b) To use said truck only upon the business of the Association; to use and issue such forms of bills of lading and to keep such records covering his services and the operation of said truck as the Association may direct; to deliver and transport all property in accordance with the directions of the Association; to charge not less than the minimum rates prescribed by law for all hauling done by him on behalf of the Association; and to collect all charges made by the Association for transportation and pay the same to the Association or its order.

(c) To carefully use said truck and all equipment and appurtenances furnished him by the Association and to handle all property transported by him in said truck carefully and make delivery of the same in good condition and at the times and places designated by the Association.

(d) To be responsible for keeping the truck in good operating condition, including proper care and inflation of tires and lubrication. All expenses for the normal maintenance of the truck shall be borne by the Association, but all repairs on the truck caused by the fault or carelessness of Employee shall be paid for by him.

(e) To engage such assistants as he deems necessary to carry out the terms of this agreement, the wages or compensation of such assistants, however, to be paid by Employee.

3. This agreement shall remain in force until terminated by either party upon thirty (30) days' notice in writing to the other. Upon termination of this

9/ For use if association owns its trucks.

contract for any cause, the Employee agrees to forthwith deliver said truck to the Association in as good condition as when the same was delivered to him by the Association, reasonable wear and tear excepted.

IN TESTIMONY WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

In Presence of:

_____
Association

_____ By_____
President

_____ _____
Secretary

_____

_____
Employee

LEASE AGREEMENT

THIS AGREEMENT made and entered into this_____day of_____, 19____, between_____ of_____, _____, hereinafter called "Lessor," and _____Association, a_____corporation having its principal place of business at_____, _____, hereinafter called "Lessee," WITNESSETH:

The Lessor is the owner of_____automobile truck, Motor Number_____and now bearing_____License Number_____. The Lessor in consideration of the rental hereinafter fixed, hereby leases said truck to the Lessee for and during the term of_____years (_____Years), from_____, _____, and agrees that during said period the Lessee shall have the sole and exclusive possession and control of said truck and its appurtenances.

Lessee agrees to pay the Lessor_____Dollars per year, at the rate of _____Dollars per month, payable on or before the 10th day of each month. In addition, it is agreed that the Lessee as the operator of the truck, at its expense, shall have the truck registered in its name, shall pay all taxes on said truck, shall furnish gasoline and oil for the operation thereof and shall maintain said truck while this lease is in effect in as good condition as when the same was delivered to it, reasonable wear and tear and depreciation from use and aging only excepted.

Lessee as the operator of said truck agrees that it shall be responsible for all claims arising out of the operation of the truck to the same extent as it would be liable for such claims if it were the owner, as well as the operator thereof, and Lessee further agrees to hold the Lessor harmless against all claims arising out of the operation of the truck.

This agreement may be terminated by either party upon_____days (_____days) written notice to the other. Upon the termination hereof possession of said truck shall forthwith be delivered to Lessor.

In witness whereof the parties hereunto have set their hands and seals the day and year first above written.

In Presence of:

_____ _____

_____
(Name of Association)

_____ By_____

LIVESTOCK TRUCKERS CONTRACT - A

THIS AGREEMENT made and entered into this_____day of_____, 19____, by and between_____, (hereinafter referred to as the "Association"), and_____ _____, (hereinafter referred to as the "Trucker"), WITNESSETH:

That the Association employs the Trucker as an independent Contractor for hauling livestock of members and patrons of the Association (hereinafter referred to as "Livestock" of the Association) to the various markets listed below, upon the following terms and conditions:

1. Trucker shall haul the livestock of the Association from the farms of the members of the Association at rates which shall not exceed the following schedule:-

	To	To	To
Cattle			
Calves			
Bulls			
Hogs			
Sheep			
Poultry			

2. The Association will assist the Trucker in organizing the territory to be served by him by the holding of meetings, the solicitation of members and the advance listings of livestock shipments by producers to the end that a satisfactory volume of business may be obtained and so that the assembling and hauling of such livestock may be conducted on an efficient and economical basis.

3. The parties hereto shall cooperate in all routing necessary to efficiently assemble and transport the livestock so as to conserve trucks, tires, and gasoline.

4. Payment for hauling shall be made to the Trucker in the following manner.

a. If the sales or other agency to which the livestock is delivered deducts the hauling charges from the remittance to be made to the Association, then the agency is to pay the Trucker for the hauling.

b. If the sales or other agency to which the livestock is delivered remits in full to the Association without deducting hauling charges, then in that event Association shall pay Trucker for hauling within_____days from the date of the haul.

5. Trucker is to exercise the highest degree of care in loading and hauling livestock so as to avoid injury and damage to the livestock and agrees to be personally responsible for_____percentage of all losses sustained by reason of death or crippling of livestock from the time of loading to the time of delivery at destination, if said losses are attributable to improper loading or hauling, but exclusive of losses that may result by reason of accidents on the highways, in which case Association shall be protected against all such losses by policies of insurance hereinafter provided for. The liability of the Trucker for the aforesaid losses shall arise only after it is established that the livestock was in proper physical condition for loading and hauling.

6. Trucker agrees to carry liability and property damage insurance in a company or companies, and in an amount or amounts, satisfactory to the Board of Directors of the Association and Trucker agrees to save the Association harmless from any and all claims for damages sustained.

7. Trucker agrees not to purchase any livestock to be sold for meat purposes within the Association's territory.

8. Trucker agrees that he will not sell or pledge the livestock of the Association for his personal account.

9. Trucker agrees that he will provide and maintain at his own expense whatever truck or trucks may be necessary to properly haul the livestock and will personally operate one of said vehicles. In the event of his inability to operate one of said vehicles, he may with the consent of the Association, employ at his own expense a driver to operate said vehicle during such time as he is unable to operate the same.

10. Trucker agrees that he will pay any and all taxes, license fees or mileage taxes that may be levied or imposed upon such truck or trucks and upon the operation thereof.

11. It is agreed that the Association shall have the right to designate the sales agencies or markets to which the livestock shall be consigned, and upon such designation, Trucker shall make delivery accordingly.

12. Trucker agrees to furnish a bond in the sum of $_____, conditioned for the faithful performance of the terms of this agreement executed by a bonding company satisfactory to the Association.

13. This contract shall remain in full force until terminated by either party upon_____days' notice in writing to the other.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed the day and year first above written.

_____
Association

By_____
President

_____
Secretary

_____
Trucker

LIVESTOCK TRUCKERS CONTRACT - B

THIS AGREEMENT made and entered into this_____day of_____, 194__, between_____ASSOCIATION, of_____, _____, hereinafter called the "Association," and_____ (State) _____, of_____, hereinafter called the "Trucker," (State)

WITNESSETH:

1. The Trucker as an independent contractor agrees:

(a) To pick up, carry, transport and deliver all livestock consigned to or received by the Association for transportation and/or sale by any owner thereof in the area served by the Association to a market at_____, (Town) _____. (State)

(b) To haul livestock and other commodities for the members of the "Association" and others as prescribed by the association.

(c) To haul and deliver, with reasonable care and despatch, all of said livestock to_____at_____.

(d) To obtain and maintain at all times while this contract is in force insurance against such trucking hazards in such forms and amounts and in such companies as may be prescribed from time to time by the Association.

2. The Association agrees:

(a) To pay Trucker for all services furnished hereunder involving the transportation of livestock the sum of_____cents per hundred pounds of said livestock for livestock transported to_____, and_____ cents per hundred weight for all livestock transported to_____.

(b) To assist Trucker in soliciting shipments of livestock and other farm products, supplies, machinery, and equipment.

(c) To assist Trucker in procuring back hauls of farm supplies, machinery, and equipment.

3. This contract shall remain in full force until terminated by either party upon_____days' notice in writing to the other.

IN TESTIMONY WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

In Presence of:

_____ _____
Name of Association

_____ By_____
President

By_____
Secretary

_____ _____
Trucker

_____

LIVESTOCK TRUCKERS CONTRACT - C *10/*

THIS AGREEMENT made and entered into this_____day of_____, 19____, by and between_____(hereinafter referred to as the "Association"), and_____(hereinafter referred to as the "Trucker"), WITNESSETH:

The Association employs the Trucker as an independent contractor for hauling livestock of members and patrons of the Association (hereinafter referred to as "livestock" of the Association), upon the following terms and conditions:

1. Trucker shall do the hauling for the Association of livestock listed by farmers the day preceding shipment at a price of_____per hundredweight from their farms with a minimum stop charge of_____cents.

2. Trucker agrees to have said livestock delivered at the_____ _____stockyards in the Village of_____ by_____o' clock _____M on shipping days designated by the Association.

3. Payment for hauling shall be made to the Trucker by the Association within _____days from the date of hauling.

4. The parties shall cooperate for their mutual advantage in routing livestock for hauling.

5. Trucker is to exercise the highest degree of care in loading and hauling livestock so as to avoid injury and damage to the livestock and agrees to be

10/ This form of contract is for use by an Association in the local assembling of livestock for rail shipments.

personally responsible for_____percentage of all losses sustained by reason of death or crippling of livestock during or after the time of loading to the time of delivery at destination, if said losses are attributable to improper loading or hauling.

6. Trucker agrees at his expense to carry liability and property damage insurance in a company or companies in an amount or amounts and in such form or forms as the Board of Directors of the Association may request from time to time and Trucker agrees to save the Association harmless from any and all claims for damages arising out of his operations.

7. Trucker agrees not to purchase any livestock to be sold for meat purposes within a radius of_____miles in and around the Village of_____.

8. Trucker agrees that he will not sell or pledge the livestock of the Association for his personal account.

9. Trucker agrees that he will provide and maintain at his own expense whatever truck or trucks may be necessary properly to haul the livestock and will personally operate one of said vehicles. In the event of his inability to operate one of said vehicles, he may with the consent of the Association, employ at his own expense a driver to operate said vehicle during such time as he is unable to operate the same.

10. Trucker agrees that he will pay any and all taxes, license fees or mileage taxes that may be levied or imposed upon such truck or trucks and upon the operation thereof.

11. Trucker agrees to furnish a bond in the sum of $_____conditioned for the faithful performance of the terms of this agreement.

12. This agreement shall remain in force for a period of one year from the date of signing thereof subject to the right of either party hereto to terminate the same on 30 days' notice in writing to the other party.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed the day and year first above written.

_____
Association

By_____
President

_____
Secretary

_____
Trucker

MOTOR TRUCK BILL OF LADING

(Make individual bills for each owner and species, except cattle and calves.)

Date_____ 194__

Received of_____
Print or write shipper's name here

Address_____ Route _____

The following identified livestock apparently in good order, except as noted hereon, consigned as shown below, which the carrier agrees to transport with reasonable care and promptness.

Consigned to_____
Commission Firm

NO. LOADED	KIND	DESCRIPTION OF CARGO MUST BE SUFFICIENT FOR IDENTIFICATION		
		Mark	Grade	
	Hogs			
	Steers			
	Cows			
	Heifers			
	Calves			
	Bulls			
	Sheep			
	Lambs			
	H & M			

Received and Counted by_____
Receiving Clerk

Above count and condition correct except as follows:

Slow_____ Crips_____ Dead_____

Arrival Date_____ 194_____ Time _____ Chute_____

Delivered to_____
Commission Firm

Yarded in Commission Firm's Pen No._____ Lot Mark_____

Yarded by_____

Remit Proceeds to_____

Hauling Rate: Cattle - Per Cwt._____ Per Head_____

Calves - Per Cwt._____ Per Head_____

Hogs - Per Cwt._____ Per Head_____

Sheep - Per Cwt._____ Per Head_____

Is above insured? Yes or No? By whom_____

Insurance Rate: Cattle_____Hogs_____Sheep_____

Insurance Policy No._____

Trucked by_____

Address_____

Truck License No._____Driver's License No._____

Signature_____
Owner or Authorized Agent